High-Level Project Timeline
This high-level timeline outlines the many concurrent activities the project team will be working on over the next five and a half months to implement the Effort Certification and Reporting Technology (ecrt). The project remains on track to meet the goal of going live in June 2012—in time for the first certification period of 2012.

Internal Controls
The five inter-related components of internal controls are integrated in the Operational Excellence in Effort Reporting project as a means to sustain and improve compliance in an increased regulatory environment.

An effective system of internal controls requires adherence to policies, procedures and protocols as well as the use of judgment.

By leveraging ecrt, the project team is strengthening the effort reporting control environment.
Vision Statement
Implement a compliant, streamlined, electronic effort reporting process by June 2012 that reduces administrative burden on campuses.

Quick Fact
The institutions using ecrt as their effort reporting tool include:
- University of Texas System
- University of Massachusetts System
- Duke University
- University of Wisconsin—Madison

Core Campus Team
CNSE: Chris Waller
University at Albany: Paula Kaloyeros
Binghamton University: Paul Parker
University at Buffalo: Scott Shurtleff
Stony Brook University: Aaron Rosenblatt
SUNY Downstate Medical Center: Gary Leipzig
Upstate Medical University: Gina McMahon
SUNY ESF: Don Artz
SUNY New Paltz: Julie Majak
Buffalo State College: Linda Dubrawsky

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Sample ecrt Effort Statement
A sample ecrt effort statement was created and discussed during the December 2011 call with the core campus team. The campus team is providing feedback on the column headings. Mouseover technology will provide principal investigators and other certifiers more information while keeping the statement appearance streamlined.

Next Steps
- Central office is working on the preliminary training plan that will be discussed with the core campus team during the January 18, 2012 call.
- The team is gathering committed effort data for all federal and federal flow-through awards. This addresses a current compliance gap and is needed to monitor committed versus actual effort.
- The team is developing the scenarios that will be used for testing starting in January 2012.

Technical Update
- The technical team is addressing firewall issues so the core campus team members can access the ecrt development instance.
- The data files needed by ecrt are nearing completion.
- The team is also creating a custom Oracle form to record committed effort.

Key Project Milestones
- January 2012 Configure and review data; begin campus testing
- April 2012 Start user training
- June 2012 Launch of electronic effort reporting solution

More Information
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